



**WISCONSIN ASSOCIATION FOR FLOODPLAIN,  
STORMWATER AND COASTAL MANAGEMENT**

**BOARD MEETING  
TUESDAY, AUGUST 7, 2012  
THUNDER BAY GRILL, PEWAUKEE, WI  
3:30 pm**

**Meeting Minutes**

Attendees: Minal Hahm-M Squared Engineering, LLC  
Laura Kletti-SEWRPC  
Ryan Kloth-GRAEF  
Cindi DeBruine-R.A. Smith National, Inc.  
Carrie Bristol-Groll-Stormwater Solutions Engineering, LLC  
JoEllen Donovan-Stantec  
Jon Lefers- AE2S  
Peter Shedivy- HNTB  
Dave Fowler - MMSD

Motion by Cindi to approve the May 1, 2012 meeting minutes, seconded by Carrie. Motion passed.

- ASFPM Conference San Antonio – Laura handed out a recap on her conference attendance. The recap included Region 5 meeting, Larry Larson’s presentation and the Chapter Meeting. Many of the breakout sessions focused on southwest US and Texas while plenary speakers were mostly Washington agencies. Laura suggested that WAFSCM only provide a national scholarship when the conference is in the Midwest.
- Wisconsin PE continuing education update - Laura will submit our application for accreditation to the Wisconsin Department of Safety and Professional Services.
- Bylaws finalized and signed – signed at the meeting and will be placed in the Chair ring binder. Laura will confirm we do not need to send to the State.
- Wisconsin Wetland Association follow-up – Two-day conference every February with location moving around the State. Attendance in the 200-300 person range. There are no continuing ed requirements for the Professional Wetland Scientist designation. Doesn’t seem like a good fit to combine with WAFSCM conference.
- Permanent address from MMSD to SEWRPC – Board would like to move the permanent address of WAFSCM to the office the Chief Environmental Engineer at SEWRPC. Some

members questioned whether WAFSCM needs to make an edit or an amendment to the article of incorporation for this change. Laura will follow up on this with the State.

- Board photo – Was be taken after the board meeting.
- NASECA – The group would like to join WAFSCM in promotion by cross referencing their workshops at our conference and vice versa. The board discussed adding an upcoming events section to WAFSM’s website for these types of events under a separate tab on the left side.
- Conflict of Interest (continuation from 5/1/12 meeting) – Board decided not to adopt the conflict of interest policy form. Discussed reading a COI statement at the beginning of each board meeting.
- Red rope binder – Ryan will give to JoEllen.
- Treasurer update – Carrie passed out the treasurer’s report and updated the board on WAFSCM funds. At the meeting the WAFSCM balance was \$13,372.
- Audit February 2013 – Audit will be completed before February board meeting and will be completed by Ryan and Cindi.
- Golf shirt update – WAFSCM golf shirts for board members were handed out at the meeting. Shirts will be available to order during conference registration. The board shirts cost approximately \$300.
- Annual budget update – Carrie passed out a draft WAFSCM annual budget for 2013. The board discussed some potential purchases for 2013, including magnetic room signs for use at annual conferences. It was also decided to budget for only one national conference scholarship and cap it at \$1,000.
- Fall Conference – Minal gave an update on the fall conference. Speakers are all set for the conference. Dave volunteered to talk about ASFPM. The floodplain model will be displayed at the conference again this year. The board discussed the conference agenda.
- New Stormwater Chair – Peter Shedivy is the new chair. Committee chairs were encouraged to consider twilight sessions for next spring.
- Need a Coastal Chair – The Board discussed potential candidates for a coastal chair. Board members will reach out to potential candidates.
- Floodplain Management – Jon will consider twilight session for the spring.
- Newsletter – Cindi updated the board that the summer newsletter was sent to the membership.
- Membership & Awards – No award nominees.
- CFM and Website – Minal is primary contact for the website. The website is being kept up to date. ASFPM is no longer allowing chapters to provide state-specific CFM exams. CFM should be dropped as a committee and list Minal as contact for those interested in CFM certification.
- The board discussed the potential of combining our annual conference with another nearby state chapter. The group discussed joining Michigan, Minnesota or Iowa. Illinois is not interested in combining conferences. Laura will contact the Iowa Chapter to

discuss combining conferences in the future and Dave will contact Minnesota to discuss combining conferences for 2014.

Motion by Cindi to adjourn meeting, seconded by Minal. Motion passed. Meeting adjourned at 5:06 PM.

Upcoming Board Meeting Dates: Tues 11/6 , Tues 2/5/13