



WAFSCM BOARD MEETING

Tuesday, February 7, 2017

3:00 pm

LOCATION: In-person meeting at
Ruekert-Mielke Corporate Office
W233N2080 Ridgeview Parkway, Waukesha, WI

MINUTES

(NOTE: ACTION ITEMS ARE SHOWN IN RED TEXT)

I. ATTENDANCE

STEVE WURSTER
LAURA ROZUMALSKI

MICHELLE STAFF
BETSY POWERS

CINDI DEBRUINE
LAURA HERRICK

KRISTEN BELAN
RYAN KLOTH

II. APPROVAL OF DECEMBER 8, 2016 BOARD MEETING MINUTES

CLARIFICATION ITEM: WE WILL HAVE THE CFM EXAM AT THE CONFERENCE EVERY YEAR EXCEPT FOR THE YEAR THAT WE HOST THE FEMA 273 COURSE.

MOTION TO APPROVE – CINDI D., SECOND – LAURA H. ALL IN FAVOR, NONE OPPOSED. MOTION CARRIES.

III. TREASURER'S REPORT

SEE ATTACHED HANDOUT PREPARED BY MINAL HAHM.

IV. DISCUSSION AND POSSIBLE ACTION REGARDING IN-KIND SPONSOR BENEFITS FOR ANNUAL CONFERENCE

*CONFERENCE CHAIR(S) – GOLD
WAFSCM CHAIR – GOLD
WAFSCM VICE-CHAIR, SECRETARY, AND TREASURER – SILVER
REGISTRATION – GOLD
BROCHURE PREPARATION – SILVER
SPONSOR-EXHIBITOR CHAIR AND SIGNAGE – BRONZE*

IF A FIRM IS LISTED MORE THAN ONCE, THEY WOULD ONLY BE LISTED ON THE SPONSORSHIP LIST AND GIVEN THE BENEFITS OF THE HIGHEST LEVEL. ANY FIRM CAN "BUY UP" IN SPONSORSHIP BY PAYING THE DIFFERENCE.

MOTION TO APPROVE – LAURA H., SECOND – BETSY P. ALL IN FAVOR, NONE OPPOSED. MOTION CARRIES.

V. 2017 WEBINAR IDEAS

THIS AGENDA ITEM WAS DISCUSSED UNDER ITEM IX.

VI. COMMITTEE REPORTS

A. 2017 Annual Conference – Minal Hahm, Laura Rozumalski, (Add Dave Fowler?)

KRISTEN B. TO SEND EMAIL TO SOLICIT HELP FROM LOCAL MEMBERS AND NON-MEMBERS (URIAH?) NEAR WISCONSIN DELLS AREA, ESPECIALLY FOR THE HOTEL COORDINATION AND FIELD TOUR. ALSO SOLICIT HELP FROM MEMBERSHIP TO HELP WITH CONFERENCE COMMITTEE. ATTACH 'SAVE THE DATE' NOTICE.

B. Awards Committee – Laura Herrick

NO UPDATE

C. Education – Laura Rozumalski

LAURA R. TO COORDINATE EFFORTS WITH MEGAN B.

D. Legislative Committee – Dave Fowler

NO UPDATE FROM DAVE. MICHELLE S. WILL KEEP US IN THE LOOP WITH NEW BILLS AND REGULATIONS. GO TO STATE LEGISLATURE WEBSITE TO SIGN UP FOR UPDATES.

E. Membership – Kristen Belan

18 NEW MEMBERS SINCE 2016 ANNUAL CONFERENCE.

F. Newsletter – Betsy Powers

GOAL IS TO COMPLETE NEWSLETTER BY EARLY MARCH 2017. WILL INCLUDE NOTIFICATION OF JOB POSTINGS ON OUR WEBSITE.

G. Scholarship – Roxanne Gray

EMAIL BLAST WENT OUT, APPLICATIONS WERE DUE 02/15/17.

H. WDNR Liaison Floodplain Management – Michelle Staff

SEE ATTACHED HANDOUT PREPARED BY MICHELLE S.

I. Website – Ryan VanCamp

FIXED BROKEN LINKS. RYAN VC TO ADD 'SAVE THE DATE' NOTICE TO WEBSITE.

VII. OTHER BUSINESS

2018 ANNUAL CONFERENCE: LOOKING AT COUNTRY SPRINGS HOTEL AND EMBASSY SUITES. LEANING TOWARD COUNTRY SPRINGS. COUNTRY SPRINGS IS UNDER NEW OWNERSHIP. **LAURA H. TO CHECK ON RENOVATION SCHEDULE.**

VIII. NEXT MEETING – TUESDAY, MAY 2ND at 3:30PM

VIA CONFERENCE CALL.

IX. STRATEGIC PLANNING WORK GROUP

- *REVISITED LAST YEAR'S NOTES AND DISCUSSED BUDGET, "GRANTS", FUNDRAISING, EDUCATION, AND SOCIAL EVENT OPTIONS.*
 - *POSSIBLY USE EXCESS INCOME TO FUND ENGINEER'S WITHOUT BORDERS OR SIMILAR GROUPS.*
 - *AGREED THAT MAINTAINING BLOGS AND OTHER SOCIAL MEDIA PROBABLY TAKES TOO MUCH TIME FOR OUR GROUP.*
 - *HOLD QUARTERLY TWILIGHT SESSIONS TO PROMOTE EDUCATION AND NETWORKING.*
 - *HOST A HOLIDAY PARTY, SOCIAL ONLY. COULD SWITCH BETWEEN MADISON AND MILWAUKEE AREAS.*
 - *FUNDRAISING IDEAS: MINI GOLF, RIVER CLEAN-UP*
 - *POSSIBLY ADD VOLUNTEER OPPORTUNITIES TO OUR WEBSITE*
 - **RYAN K. TO CHECK OTIE DATABASE.**
- *FURTHER DISCUSSION ON POSSIBILITIES FOR TWILIGHT SESSION:*
 - *TARGETED TIMEFRAME FOR EVENT: APRIL/MAY 2017*
 - *5P START, 45 MIN. PRESENTATION FOLLOWED BY 15 MIN Q&A.*
 - *OFFER 1 PDH*
 - **LAURA H. TO CONTACT THUNDER BAY, CHECK COSTS, DATES, ETC...**
- **CURRENT BOARD MEMBERS TO UPDATE WAFSCM BOARD POSITION JOB DESCRIPTIONS:**
 - **START WITH MASTER WAFSCM BINDER TO SEE IF WE ALREADY HAVE DESCRIPTIONS.**
 - **ILLINOIS CHAPTER WEBSITE HAS DESCRIPTIONS TO USE AS EXAMPLES.**
 - **SEND TO GROUP FOR FEEDBACK.**

10/30/2014 through 2/6/2017

Category	10/30/2014-12/31/2014	1/1/2015-12/31/2015	1/1/2016-12/31/2016	1/1/2017-2/6/2017	OVERALL TOTAL
INCOME					
Annual Conference					
Annual Conference:2014 Dells - Kalahari	\$ (374.88)	\$ (6,478.82)	\$ -	\$ -	\$ (6,853.70)
Annual Conference:2014 Dells - Kalahari:Registrations	\$ 5,611.64	\$ -	\$ -	\$ -	\$ 5,611.64
TOTAL Annual Conference:2014 Dells - Kalahari	\$ 5,236.76	\$ (6,478.82)	\$ -	\$ -	\$ (1,242.06)
Annual Conference:2015 Pewaukee	\$ -	\$ (7,350.27)	\$ -	\$ -	\$ (7,350.27)
Annual Conference:2015 Pewaukee:Exhibitors	\$ -	\$ 500.00	\$ -	\$ -	\$ 500.00
Annual Conference:2015 Pewaukee:Registrations	\$ -	\$ 13,335.48	\$ 966.50	\$ -	\$ 14,301.98
Annual Conference:2015 Pewaukee:Workshops	\$ -	\$ 75.00	\$ -	\$ -	\$ 75.00
TOTAL Annual Conference:2015 Pewaukee	\$ -	\$ 6,560.21	\$ 966.50	\$ -	\$ 7,526.71
Annual Conference:2016 La Crosse	\$ -	\$ -	\$ (184.94)	\$ (7,828.80)	\$ (8,013.74)
Annual Conference:2016 La Crosse:Exhibitors	\$ -	\$ -	\$ -	\$ 75.00	\$ 75.00
Annual Conference:2016 La Crosse:Field Tour	\$ -	\$ -	\$ (140.00)	\$ 35.00	\$ (105.00)
Annual Conference:2016 La Crosse:Registrations	\$ -	\$ -	\$ 3,381.61	\$ 9,431.85	\$ 12,813.46
Annual Conference:2016 La Crosse:Sponsors	\$ -	\$ -	\$ 500.00	\$ -	\$ 500.00
Annual Conference:2016 La Crosse:Workshops	\$ -	\$ -	\$ -	\$ 20.00	\$ 20.00
TOTAL Annual Conference:2016 La Crosse	\$ -	\$ -	\$ 3,556.67	\$ 1,733.05	\$ 5,289.72
Annual Conference:2017 Dells - Kalahari	\$ -	\$ -	\$ (500.00)	\$ -	\$ (500.00)
TOTAL Annual Conference	\$ 5,236.76	\$ 81.39	\$ 4,023.17	\$ 1,733.05	\$ 11,074.37
Membership	\$ -	\$ 320.00	\$ 105.00	\$ 40.00	\$ 465.00
TOTAL INCOME	\$ 5,236.76	\$ 401.39	\$ 4,128.17	\$ 1,773.05	\$ 11,539.37
EXPENSES					
Chapter Fees	\$ 400.00	\$ -	\$ 500.00	\$ 500.00	\$ 1,400.00
Gifts & Donations					
Gifts & Donations:Charity	\$ -	\$ 250.00	\$ -	\$ -	\$ 250.00
TOTAL Gifts & Donations	\$ -	\$ 250.00	\$ -	\$ -	\$ 250.00
Insurance	\$ -	\$ 1,606.00	\$ 1,456.00	\$ -	\$ 3,062.00
Newsletter	\$ -	\$ 500.00	\$ 500.00	\$ -	\$ 1,000.00
Not Sure	\$ -	\$ 38.20	\$ (38.20)	\$ -	\$ -
Office Supplies	\$ -	\$ -	\$ 77.55	\$ -	\$ 77.55
Promotional Materials	\$ -	\$ 97.99	\$ -	\$ -	\$ 97.99
Promotional Materials:Clothing	\$ -	\$ 30.62	\$ -	\$ -	\$ 30.62
TOTAL Promotional Materials	\$ -	\$ 128.61	\$ -	\$ -	\$ 128.61
Promotions	\$ -	\$ -	\$ (150.00)	\$ -	\$ (150.00)
Scholarships					
Scholarships:National	\$ -	\$ 1,000.00	\$ 2,222.61	\$ -	\$ 3,222.61
Scholarships:WAFSCM Annual	\$ -	\$ -	\$ 93.07	\$ -	\$ 93.07
TOTAL Scholarships	\$ -	\$ 1,000.00	\$ 2,315.68	\$ -	\$ 3,315.68
State Registrations	\$ -	\$ 20.00	\$ -	\$ -	\$ 20.00
Tax	\$ -	\$ -	\$ 10.00	\$ -	\$ 10.00
Website	\$ -	\$ 471.40	\$ 311.40	\$ -	\$ 782.80
TOTAL EXPENSES	\$ 400.00	\$ 4,014.21	\$ 4,982.43	\$ 500.00	\$ 9,896.64
OVERALL TOTAL	\$ 4,836.76	\$ (3,612.82)	\$ (854.26)	\$ 1,273.05	\$ 1,642.73

2017 DNR Floodplain Program Update

DNR Floodplain Mapping Program

- Iron County Map Modernization (County Wide)
 - Kick off Meeting on February 10th in Hurley.
 - DNR is only funded through FEMA for the work maps and Community Engagement Meeting. Currently not funded for the preliminary maps.
- Lafayette County Map Modernization (County Wide)
 - Kick off meeting on February 16th, 2017
 - DNR is only funded through FEMA for the work maps and Community Engagement Meeting. Currently not funded for the preliminary maps.
- Lake Wausau Physical Map Revision (PMR)
 - Communities impacted are Marathon County, City of Schofield, Village of Rothschild, Village of Weston, and City of Wausau
 - Revisions are on 6 panels
 - Open House for Community Officials is on February 9th in Wausau.
- Hoods Creek PMR
 - Communities impacted are Racine County, City of Racine, Village of Sturtevant, Village of Caledonia, and Village of Mount Pleasant.
 - Revisions are on 8 panels
 - The anticipated preliminary map release date is February 14, 2017
 - Projected final FIRM map release is November 2017
 - An Open House for the preliminary maps will be in April 2017
- Black River Falls PMR
 - Communities impacted are Jackson County and City of Black River Falls
 - Revisions are to 1 panel to certify a levee.
 - Had preliminary meeting in December of 2016
 - Final release date of March 29, 2017 with effective date of September 29, 2017
- Fort McCoy PMR
 - Community impacted is Monroe County
 - Revision are to 8 current panels
 - Currently in the preliminary mapping stage
- Upper Fox Watershed
 - Communities impacted are Kenosha, Racine, Walworth, Waukesha plus cities and villages.
 - Had flood risk review and resilience meetings in May 2016
 - DNR is only funded to create preliminary maps but not funded to releasing them.
 - No future meetings scheduled at this time.
- Milwaukee Watershed
 - Communities impacted Milwaukee metro area plus Washington, Ozaukee, Waukesha, Fond du Lac, and Sheboygan Counties
 - DNR only funded through the data development phase
- Flood Risk Review meetings and resilience meeting in late 2017. Kickapoo Watershed
 - Communities that are impacted, Vernon, Richland, Monroe and Crawford County.

- DNR only funded through the Discovery Phase
- Phone conference with communities in Summer/Fall 2017
- Final discovery meeting estimated in February of 2018
- Upper Fox River Inundation Mapping
 - Communities impacted are Waukesha and Walworth
 - Final stakeholder meeting in Spring of 2017
- Milwaukee River Inundation Mapping
 - Kick off Meeting in Spring/Summer 2017
 - Currently in the data development stage, gauges not selected yet
- Great Lakes Coastal Study
 - Lake Michigan work maps Summer of 2017
 - Lake Michigan preliminary maps Summer of 2018
 - Lake Superior work maps Summer of 2018
 - Mapping is being conducted through private contractors of FEMA.
 - Several meetings throughout the Lake Michigan region
 - DNR working on coastal floodplain ordinance language throughout the summer

All dates and projects subject to changed due to funding and/or any appeals.

Floodplain Management Update

Michelle Staff will be contacting new NR116/floodplain chairman on updates and issues regarding floodplain.

- Cranberry Model Ordinance
 - Language has been completed
 - Public Comment will be in February 2017
 - With final release of ordinance estimated in June 2017
- Federal/State/Local Transportation Projects
 - DNR has been working with DOT on a cooperative agreement to included floodplain study requirements. Outreach has started in the transportation community with WCA, DOT, Wisconsin State Highway Commissioner and WCCA.
 - Possible future meetings with all stakeholders to come to a resolution on this issue.
- Campground Work Group
 - DNR will be inviting a stakeholders to be a part of the work group to talk about accessory structures within floodplain campgrounds.
- Summer 2017 Coastal Model Ordinance work will start

Dam Safety Program

- New Water Management Engineers
 - Andrea Stern (Sheboygan, Ozaukee, Milwaukee, Racine and Kenosha)
 - Bart Chapman (Juneau, Monroe, LaCrosse, Vernon, Crawford and Grant)
 - Jen Jefferson (Counties TBA very soon, Rhinelander area)