



**BUSINESS MEETING MINUTES**  
Thursday, November 10, 2016  
Radisson Hotel, La Crosse, WI  
8:00 am  
(Agenda is normal font. *Minutes in italics.*)

- I. **Introduction** – Steve Wurster, Chair
  
- II. **Approval of 2015 Business Meeting Minutes** – Country Springs Hotel, Waukesha, WI  
  
*Minutes approved. K.Belan motion to approve; M.Hahm second; All in favor; None opposed. Motion carries.*
  
- III. **2016 Year in Review & Future Considerations**
  - A. **Treasurer's Report**  
*See attached handout titled "2015.11.03 Annual Banking Summary" updated 11/8/2016.*
  
  - B. **APWA Golf Outing**  
*APWA allowed us 5 minutes (+/-) at their annual conference held 11/2-11/4/16 to promote our organization to their membership and other attendees. M. Hahm also performed the "rain thing" group exercise.*
  
  - C. **FEMA 273 Course, September 19-23, 2016**  
*S. Wurster gave a huge kudos to WEM and WDNR for assisting with this week-long course, which was held in Ruekert-Mielke conference center in Waukesha, WI. There were approximately 30 attendees for the course, and approximately 10 people took the CFM exam. Because the CFM was held at that time, it was not offered at the WAFSCM fall conference. D. Fowler suggested that WAFSCM host the 273 course and CFM exam on a regular basis in lieu of the refresher course and CFM exam at the fall conference. ASFPM no longer allows WAFSCM to host the CFM refresher course that was regularly offered in the past at our fall conference.*

**D. Upcoming Board Meetings**

*Typically held on the first Tuesday of February, May, and August.*

**E. WAFSCM 2017 Conference – Wisconsin Dells, WI**

*To be held at the Kalahari Resort in the Wisconsin Dells from 10/25-10/27.*

**F. WAFSCM Visioning**

*The WAFSCM Board dedicated their February 2016 meeting to discussing how impactful we are as an organization. The Board collectively gave the organization a score of 5.5 out of 10, identifying our strengths and weaknesses as follows: Strengths-Putting on a great conference, educating our members on technical topics, and promoting social activities. Weaknesses-We struggle with membership participation across the state and recruiting new members. The focus for 2017 will be to improve the organization's impact.*

**G. Future Webinars**

*S.Wurster mentioned that there are low-cost options available to host webinars and that the Board will be looking more into this for opportunities in 2017.*

**H. Committee Needs**

*The Legislative Committee is currently vacant. D. Fowler stated that he is considering stepping up to fill the Chair position for this committee. He said he found through his own experience in visiting Washington D.C., that State and local official's voices are valuable (heard) at the Federal level.*

**IV. Committee Reports**

**A. Annual Conference Committee – Minal Hahm, Laura Rozumalski**

*A big thank you and congratulations to L.Rozumalski and M.Hahm for organizing a successful conference. We will need volunteers to step up and help with 2017 conference planning, which is anticipated to begin in March.*

**B. Awards Committee – Laura Herrick**

*We have two awards to present at the 2016 fall conference this year. Nominations will be gladly received throughout the year.*

**C. Education Committee – Laura Rozumalski**

*No update. Committee chair, L. Rozumalski absent.*

**D. Membership Committee – Kristen Belan**

153 members for the 2015-2016 membership year, which began with the 2015 fall conference and ended just prior to the 2016 fall conference. Of the 153 members, 82 are from public agencies and the rest are consultants and vendors. K.Belan reminded the conference attendees that their 2017 membership is included with their 2016 fall conference registration. C.Bristoll-Groll requested attendees to share email blasts, etc... with non-WAFSCM members to encourage interest in our organization.

**E. Website Committee – Minal Hahm**

*Kudos to R.VanCamp on doing a great job with updating and maintaining the website. M.Hahm is looking to hand over the Chair position, but will stay on until the position is filled.*

**F. Newsletter Committee – Betsy Powers**

*Issued in spring and fall each year. B.Powers stated that she is always looking for articles and topics to include in the newsletters.*

**G. Scholarship Committee – Roxanne Gray**

*See attached handout prepared by R. Gray dated 11/10/16. R. Gray stated that she would like more applicants to choose from and is formulating a plan to get the word out.*

**H. Legislative Committee – Vacant**

*No update*

**I. WDNR Liaison Floodplain Management Committee – Michelle Staff**

*M. Staff introduced herself as the "new Gary Heinrichs". She is currently updating the WDNR Floodplain Model Ordinance to include cranberry farms. She is also currently working on syncing floodplain permitting processes between WisDOT and local projects.*

**V. Nominations for Executive Committee**

*All four candidates are eligible to continue their terms. All members were encouraged to cast their ballot.*

**VI. Other Business**

*C.DeBruine is looking for someone to take over the fall conference Sponsors and Vendors coordination moving forward. She emphasized how important they are to our organization and that their financial support at the fall conference helps to keep our costs down.*

*C. Bristoll-Groll made a motion to adjourn the meeting; L.Herrick second the motion. All in favor, none opposed. Motion carries. Meeting adjourned at approximately 8:30a.*



## Wisconsin Association for Floodplain, Stormwater, & Coastal Management

### **WAFSCM SCHOLARSHIPS November 10, 2016**

#### **ASFPM**

WAFSCM received two applications and awarded two scholarships for \$1,200 each to attend the 2016 Association of State Floodplain Managers (ASFPM) Annual Conference in Grand Rapids, Michigan, June 19 – 24. The scholarships cover costs towards registration and lodging costs for the conference. The recipients were Laura Kletti, Environmental Engineer with the Southeast Wisconsin Regional Planning Commission; and Kari Papelbon, Planner with the City of Oak Creek. Laura has been a member since 2006 and has served on the WAFSCM Board in a variety of positions including Vice Chair, Chair, and Past Chair as well as Chair the Conference Committee. Kari has been a member for the last two years. She is a CFM and is interested in serving on the CFM Committee as well as provide support for other workshops or training events. As a condition of receiving a scholarship, they were required to write an article for WAFSCM newsletter on their experience at the conference.

#### **WAFSCM**

WAFSCM received three scholarship applications to attend the WAFSCM 2016 Annual Conference. The scholarship covers the cost of registration including one workshop, reception and field trip along with two nights lodging. The scholarship was awarded to Leah Redding, Milwaukee County Office of Emergency Management. Rinker Materials, a Silver Sponsor, donated their two registrations. Therefore, free registration was provided to the other two applicants: Chris Miles, Milwaukee County Office of Emergency Management, and Andrew Beyer, City of Watertown.

A student scholarship was awarded to Dione Voitach, who is attending the University of Wisconsin-Milwaukee majoring in Civil Engineering-Water Resources Management. A student scholarship covers registration for the conference on November 10.

As a condition of receiving a scholarship, they are required to write an article for WAFSCM newsletter on their experience at the conference or another appropriate topic.

2015.11.03 Annual Banking Summary  
10/30/2014 through 11/8/2016

11/8/2016

Page 1

Category	10/30/2014- 12/31/2014	1/1/2015- 12/31/2015	1/1/2016- 11/8/2016	OVERALL TOTAL
<b>INCOME</b>				
Annual Conference				
2014 Dells - Kalahari	-374.88	-6,478.82	0.00	-6,853.70
Registrations	5,611.64	0.00	0.00	5,611.64
TOTAL 2014 Dells - Kalahari	5,236.76	-6,478.82	0.00	-1,242.06
2015 Pewaukee	0.00	-7,350.27	0.00	-7,350.27
Exhibitors	0.00	500.00	0.00	500.00
Registrations	0.00	13,335.48	966.50	14,301.98
Workshops	0.00	75.00	0.00	75.00
TOTAL 2015 Pewaukee	0.00	6,560.21	966.50	7,526.71
2016 La Crosse				
Field Tour	0.00	0.00	-140.00	-140.00
Registrations	0.00	0.00	3,381.61	3,381.61
Sponsors	0.00	0.00	500.00	500.00
TOTAL 2016 La Crosse	0.00	0.00	3,741.61	3,741.61
2017 Dells - Kalahari	0.00	0.00	-500.00	-500.00
TOTAL Annual Conference	5,236.76	81.39	4,208.11	9,526.26
Membership	0.00	320.00	120.00	440.00
<b>TOTAL INCOME</b>	<b>5,236.76</b>	<b>401.39</b>	<b>4,328.11</b>	<b>9,966.26</b>
<b>EXPENSES</b>				
Chapter Fees	400.00	0.00	500.00	900.00
Gifts & Donations				
Charity	0.00	250.00	0.00	250.00
TOTAL Gifts & Donations	0.00	250.00	0.00	250.00
Insurance	0.00	1,606.00	1,456.00	3,062.00
Newsletter	0.00	500.00	500.00	1,000.00
Not Sure	0.00	38.20	-38.20	0.00
Office Supplies	0.00	0.00	77.55	77.55
Promotional Materials	0.00	97.99	0.00	97.99
Clothing	0.00	30.62	0.00	30.62
TOTAL Promotional Materials	0.00	128.61	0.00	128.61
Promotions	0.00	0.00	-150.00	-150.00
Scholarships				
National	0.00	1,000.00	2,222.61	3,222.61
TOTAL Scholarships	0.00	1,000.00	2,222.61	3,222.61
State Registrations	0.00	20.00	0.00	20.00
Website	0.00	471.40	311.40	782.80
<b>TOTAL EXPENSES</b>	<b>400.00</b>	<b>4,014.21</b>	<b>4,879.36</b>	<b>9,293.57</b>
<b>OVERALL TOTAL</b>	<b>4,836.76</b>	<b>-3,612.82</b>	<b>-551.25</b>	<b>672.69</b>